

7510 USE OF SCHOOL FACILITIES

The Board of Education believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational, co-curricular, and extra-curricular programs of the school district. The Board also recognizes the need to protect the facilities from use beyond the capacity of limited maintenance resources to repair and restore.

For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the Superintendent or designee. The Board reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a weather or other emergency school closing. The Board also reserves the right to withdraw permission at any time for non-compliance with District policies and regulations.

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every applicant for the use of school facilities. Permission to use school facilities shall be granted only to applicants who agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

School functions, athletics, and co-curricular or extra-curricular activities shall have first priority over any and all non-school uses. No permit shall be issued for the use of school facilities which shall conflict with the priority of users set forth in this policy unless specific approval is granted by the Superintendent or designee.

- A. In weighing competing requests for the use of school facilities, the Board will give priority to the following applicants, in the descending order given:
1. Applicants directly related to the schools and the operations of the schools, including student and teacher groups;
 2. Applicants indirectly related to the schools;
 3. Departments and agencies of the municipal government;
 4. Organizations formed for charitable, civic, social, educational, recreational, or athletic purposes, with preference given to Wall Township Community;



POLICY

WALL TOWNSHIP BOARD OF EDUCATION

Property
7510/Page 2 of 3
USE OF SCHOOL FACILITIES

5. Government agencies;
6. Community religious organizations;
7. Private groups and organizations;
8. All others.

The use of school facilities will not be granted for any purpose that is prohibited by law.

Authorization for use of school facilities shall not be considered as an endorsement or approval of any activity, applicant, individual, group, organization or the purposes they represent.

Each applicant shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations.

Each applicant shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety issues or dangerous conditions. In the event such conditions exist, the district may cancel or modify the applicant's access to the school facility until such conditions are addressed. Applicants shall be financially liable for damage to the facilities and for appropriate supervision as required by the school district administration.

Sports organizations and other applicants, who will conduct athletic activities or events shall attest that all head coaches and assistant coaches have received a copy of such policies and regulations and have successfully completed a course in concussion awareness, such as the Centers for Disease Control and Prevention's "Heads-Up: Concussion in Youth Sports" or the National Federation of State High School Association's "Concussion in Sports: What You Need to Know." The applicant shall provide copies of the coaches' certificates of completion of the appropriate concussion awareness courses.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy 7520. The applicants using school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, certain items of equipment may only be used by a qualified operator approved by the school district administration.

The Board shall approve annually a schedule of fees for the use of school as assigned in regulation 7510.



POLICY

WALL TOWNSHIP BOARD OF EDUCATION

Property
7510/Page 3 of 3
USE OF SCHOOL FACILITIES

Fees shall be paid in accordance with the approved fee schedule. Payment must be received prior to facility use unless prior arrangements have been made and approved by the Superintendent. The Board authorizes the Superintendent to waive fees.

The Board shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information in accordance with the provisions of N.J.S.A. 18A:41-7.

N.J.S.A. 18A:20-20; 18A:20-34; 18A:41-7

Adopted: 15 September 2009
Revised: 10 July 2012
Revised: 16 December 2014
Revised: 25 August 2015
Revised: 22 January 2019
Revised: 25 June 2019
Revised: 17 January 2023

